



How to Join a Zoom Meeting from a Computer

You can join a Zoom meeting from a computer, smartphone/tablet, or phone call. Your options for joining will depend on if you have scheduled the meeting or been invited to the meeting.

Computer: You can join from your Zoom Meetings tab **(only available if you are the meeting host),** your dedicated calendar, your email, or by typing the Meeting ID into Zoom.

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Zoom Meetings Tab

Log in to your Zoom desktop client, then:

- 1. Click "Meetings" on the upper tab.
- 2. Click the meetings you want to join.
- 3. Click "Start" to begin the meeting

Note 1: This can only be done if you have scheduled the meeting, and/or are the meeting host (this is not available to alternative hosts).

Note 2: You can also access this meeting tab to join on your **Zoom.us** profile.





Email or Dedicated Computer Calendar

Open your dedicated email or computer calendar (Outlook, Google, etc.)

- 1. Navigate to the appropriate email / date and time on your calendar
- 2. Open the email / calendar invite
- 3. Click the "Join Zoom Meeting" link in the message

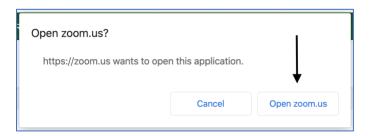






Join Zoom Meeting
https://zoom.us/j/
Meeting ID:
Password:

- 4. Click "Open zoom.us" when the dialogue box opens on your web browser
 - Depending on your browser, you may need to download then launch Zoom



(Optional: If there is a password, you may need to input it after clicking the meeting link.)



Note 1: Clicking the meeting link from any setting (PDF, website, Word document, etc.) will open the Zoom meeting.

Note 2: You do not have to be signed in to join a meeting using a meeting link.





Join Using a Meeting ID

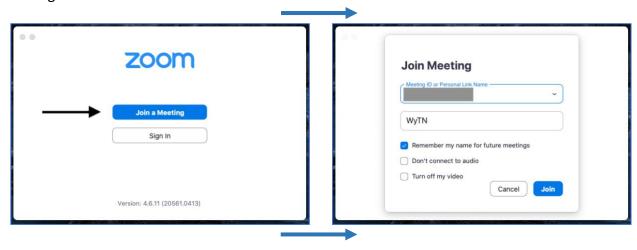
Type the Meeting ID into either the Zoom.us website or the desktop client.

- 1. Click on "Join a Meeting" or "Join"
- 2. Type in the Meeting ID and your name (if prompted), then click "Join"

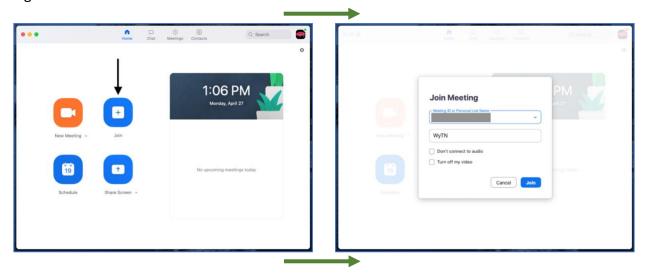
Note: You do not have to be signed in join using the Meeting ID.

Desktop Client

Not signed in:



Signed in:







Zoom.us Website

Not signed in:



Signed in:



^{**}For information joining a Zoom meeting with a tablet/smartphone or phone call, visit our Resources page.**

^{**}For more information from Zoom on joining a meeting, click HERE for a tutorial.**